

LATERAL
ENTRY IN
ENGINEERING
PROGRAMME

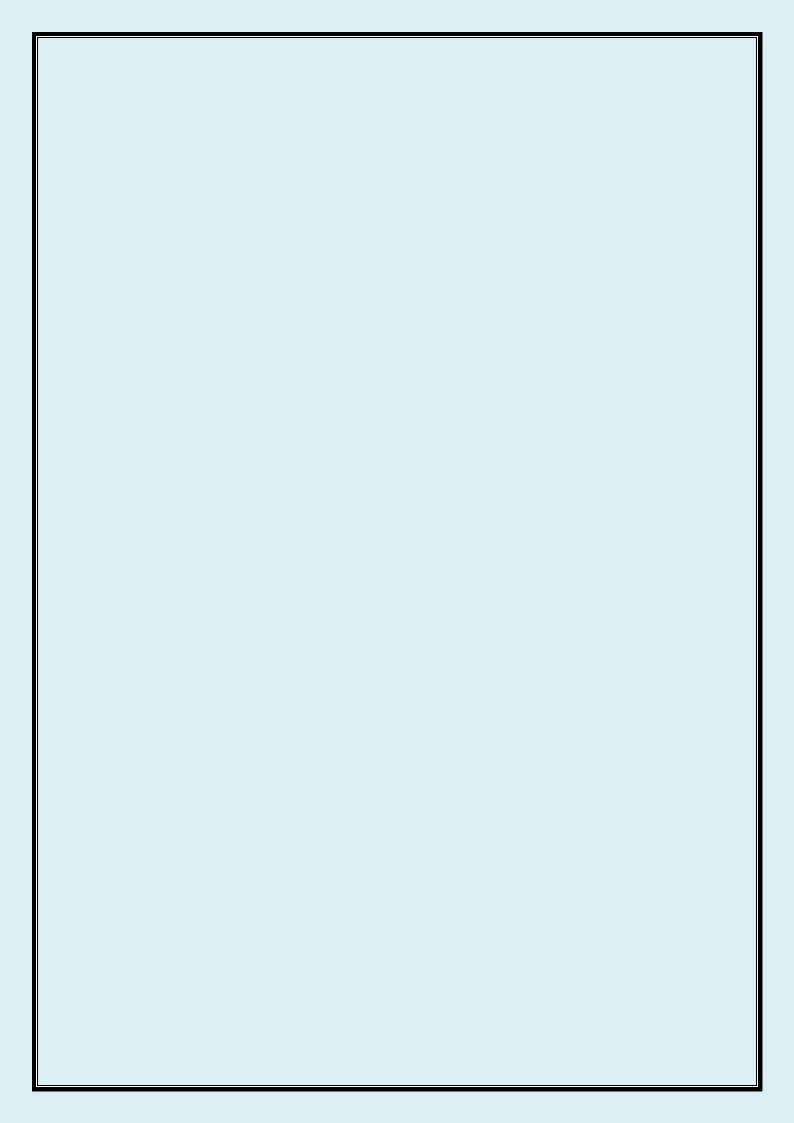
ILETEP-2025

Information Booklet



CENTRE FOR ELECTRONIC GOVERNANCE

Near Govt. R.C.Khaitan Polytechnic College, Jhalana Doongri, Jaipur-302004, https://www.leep2025.com



LATERAL ENTRY IN ENGINEERING PROGRAM (LEEP) FORADMISSION IN SECOND YEAR OF B.E/B.TECH COURSES SESSION 2025-2026

Following general instructions and procedures for LEEP-2025 are circulated by virtue of powers entrusted through letter No. F20(1)(1) T.E./2011-02084partJaipur dated 03 March 2025 of Technical Education Department, Government of Rajasthan, Jaipur.

General Instructions

The candidates are advised to establish their eligibility carefully before applying for the LEEP-2025. LEEP-2025 will not be responsible for any loss/damage occurred due to the wrong information provided by the candidate. The candidate would be so lely responsible for the consequences or any damage/loss/harm which occur due to wrong or erroneous facts/data/information given by him/her.

1. ELIGIBILITYOFADMISSIONS: -

Eligibilitycriterionforadmissioninsecond yearofB.E./B.Tech.is:

Passed Minimum Three years / Two years (Lateral Entry) Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) in ANY branch of Engineering and Technology.

OR

Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject.

OR

Passed B.Voc/3-year D.Voc. Stream in the same or allied sector. (The Universities will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

(Refer point VIII of 8.2 of AICTE process handbook 2024-25 to 2026-27)

OR

Candidates having passed B.E./ B. Tech. in any branch of Engineering and Technology from AICTE/UGC approved Universities

(The Universities will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing etc. for the students from diverse backgrounds to achieve desired learning outcomes of the programme.)

The marks obtained to award the division in Diploma/Degree will be considered for deciding the eligibility and respective merit.

Note:

The 3 Years Diploma courses conducted by AICTE approved institutions / UGC approved Universities
will only be eligible for Lateral entry and names of such institutions must be available in the list of
AICTE approved institutions/ UGC approved Universities on the AICTE / UGC website.

If Diploma is awarded under MECS / CBCS scheme of Board of TechnicalEducation Rajasthan, Jodhpur, then

only the aggregate CPI (used to award division) / CGPA will be considered for eligibility.

2. MODES, ROUNDS & BUSINESS RULES FOR SEAT ALLOCATION OF LEEP 2025:

Following are the modes and rounds in admissions process of LEEP-2025:

Mode	Round	Admissions process details of the round	
	1 st	Counselling for Kashmiri Migrants (KM), persons with special abilities, Ex Servicemen dependant of Rajasthan Domicile	
Centralised	2 nd	Main Counselling for Rajasthan State candidates and TFWS candidates	
	3 rd	Upward Movement for Rajasthan State candidates and TFWS candidates	
Institute Level	4 th	Direct Admissions on Vacant Seats (at institute level)	

Note: For Centralised round, the vacant seats after each programmatic allotment pass will be merged in their appropriate vertical/ horizontal reservation category seats.

3. RANK ANDPRIORITY:-

Priority of Admission:

Admission to the candidates will be given as per the following order of preference: -

S. No	Basis of admission	
1	Candidates passed Diploma from Board of Technical Education, Rajasthan, Jodhpur	1 st
2	Bona-fide residents of Rajasthan (on submission of Certificate from competent authority) passed diploma from AICTE approved institutions (not covered in priority 1st)	2 nd
3	Non Bona-fide residents of Rajasthan, passed diploma from AICTE approved institutions (not covered in priority 1st)	3 rd

4	Bona-fide residents of Rajasthan (on submission of Certificate from competent authority) passed B.Sc. from UGC approved Universities with mathematics as a subject in 10+2.	4 th
5	Non Bona-fide residents of Rajasthan passed B.Sc. from UGC approved Universities with mathematics as a subject in 10+2.	5 th
6	Bona-fide residents of Rajasthan (on submission of Certificate from competent authority) UG Certificate / equivalent vocational or Technical program level 4.5.	6 th
7	Non Bona-fide residents of Rajasthan UG Certificate / equivalent vocational or technical program level 4.5.	7 th
8	Bona-fide residents of Rajasthan (on submission of Certificate from competent authority) passed B.E. / B. Tech. in any branch of engineering and technology from AICTE/UGC approved Universities.	8 th
9	Non Bona-fide residents of Rajasthan passed B.E. / B. Tech. in any branch of engineering and technology from AICTE/UGC approved Universities.	9 th

In case of a Tie between the percentiles/percentage /marks /weighted score of candidates, the higher rank would be assigned to the candidate in the following pattern: -

Candidate having higher age will be given higher merit/ rank thereafter the candidate who has applied earlier will be given higher merit/ rank.

4. SEAT MATRIX AND RESERVATION:

The reservation of seats as prescribed by the Government of Rajasthan and order No. \$\text{T}\$ 1(6)\$\overline{\text{T}}\$-dated 03 Feb 2021, Secretary department of technical education, the reservation on all types of seats (self-financed and Govt. aided seats) in Autonomous Engineering Colleges of Government of Rajasthan/Constituent College of Government Universities, Government Universities and Private Technical Institutes (Except Management Quota) will be made subject to the prevalent statutory provisions of the State of Rajasthan viz. 16% for SC candidates, 12% for ST candidates, 21% for candidates belonging to non-creamy layer OBC category\(^1\), 10% for Economical weaker section (EWS) candidates\(^2\) and 5% for candidates

belonging to non-creamy layer MBC category³.

- 1. As per the state government department of personnel notification no. F7 (8) DOP/A-2/2008 dated 19.02.2019; the limit of non-creamy layer has been raised and substituted as "rupees eight lakh".
- 2. As per the state government department of personnel notification no.F.7(1) DOP/A-II/2019 dated 22.02.2019.
- 3. As per the state government order by DOP dated 08/03/2019.

As per the state government order no. F1 (6)/Tech.Edu. /1999 Jaipur Dated 04-07-2016, the 45% seats of prescribed 12% ST quota will be reserved for TSP in all institutes where ST reservation is available. The candidates who belong to notified TSP areas and come under ST reservation will be eligible under this quota. Provision will also be made for horizontal reservation of 5% for candidates belonging to person with special ability (PwD) 30% for women in their respective reservation category and 3% for dependents of Ex-servicemen category(50% of the reserved seats in this category are marked for the girls)

PRIORITY OF THE DEFENSE PERSON/EX-SERVICEMEN IS AS FOLLOWS:

Code	Category		
EXS1	Widows/ wards of killed in action.		
EXS2	Wards of Disabled in action and boarded out from service.		
EXS3	Widows/ Wards of Defense personnel who died while in service with death attributable to military service.		
EXS4	Wards of disabled in service and boarded out with disability attributable to military service.		
EXS5	Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards. i) Paramvir Chakra ii) Ashok Chakra iii) MahaVir Chakra iv) Kirti Chakra v)Vir Chakra		
EXS6	Wards of Ex-Servicemen.		
EXS7	Wives of defence personnel i) Disabled in action and boarded out from service. ii) Disabled in service and boarded out with disability attributable to military service. iii) Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.		
EXS8	Wards of Serving Personnel.		
EXS9	Wives of Serving Personnel.		

Supernumerary seats for Kashmiri Migrants (KM) and Kashmiri Pandit /Kashmiri Hindu Families (Non-migrants) for B.E./B. Tech./B. Arch. courses: -

As per the Order/File No. AICTE/P& AP/Misc/2020/ of AICTE dated 06/10/2020 additional 5% of AICTE approved intake capacity per Course/ branch (over and above sanctioned seats) will be reserved for Kashmiri Pandits /Kashmiri Hindu Families (Non-migrants) and for Kashmiri migrants.

Supernumerary seats under Tuition fees waiver scheme (TFWS) for LATERAL ENTRY INB.E./B. Tech II year course: - Requirements and Eligibility for TFWS seats

- Sons/ Daughters of parents whose annual income from all sources does not exceed ₹. 8.00
 Lakh.
- The Waiver is limited to the Tuition Fee as approved by the State Level Fee Committee
 for Self-Financing Institutions and by the Government for the Government/
 Government aided Institutions/Constituent College of Government Universities and
 Government Universities. All other Fees except Tuition Fee shall have to be paid by the
 beneficiary.

The seats available for admission would be notified separately on web portal.

5. SPORTS QUOTA PROVISION

The Sports Quota Provision is annexed at Annexure 5.1 Pg No. 19 to 22

6. APPLICATION CUM REGISTRATION FEE FOR LEEP-2025:-

ApplicationcumregistrationfeesforLEEP-2025(Lateral Entry to 2nd year BE/B.Tech courses only)):

Afee of Rs. 1180/-(Rs.1000+ Rs. 180 GST only) against application cum registration fees for LEEP -2025 each mode of counseling process. Registration fees once deposited will neither refundable nor transferable/adjustable against any other counseling mode including LEEP in future.

Note: -If registration fee transaction is completed successfully but due to technical failure of submission of

application form occurs, then registration fee may be refunded in such cases after claiming in the form of chargeback as per bank norms.

7. SCHEDULE OF ACTIVITIES/EVENTS FOR THE LATERAL ENTRY TO 2ND YEAR BE/B.TECH COURSES:-

ScheduleofActivities Lateral Entry to 2nd year BE/B.Tech coursesareannexedatAnnexure 7.1

8. PROCEDURE FOR FILLING ONLINE APPLICATION CUM REGISTRATION ANDCOLLEGE CHOICE FORM:-

Can did a temustrea din structions carefully before filling the online application cum registration form.

Step-1:SubmissionofApplicationcumRegistrationFormfee.

- I. ApplicationcumRegistrationprocessiscompletelyonlineprocess.Candidates are advised to fillit carefully.
- II. FeeforLEEP-2025applicationcumregistrationform(online)isRs. 1180/-(Rs.1000+ Rs. 180 GST only) (non-refundable/non-transferable).
- III. The application form will automatically become active after successful payment of Rs. 1180.

Step-2: Filling of online Application cum registration for mand College Choice form.

- 1. Candidate must read instructions carefully before filling the online application cum registration form
- 2. Candidateshouldkeepallrequireddocumentsincludingphotographandsignat urewiththemfor hasslefreeformfilling.
- 3. CandidatehavetouploadPhotographandSignatureinJPGformatandallotherr equisitedocumentsinPDFformatasgivenbelow:-
 - I. Scannedimageofhis/herPhotograph(filesizeupto100KB)
 - II. Signature(filesizeupto50KB)
 - III. Relevant mark sheets(Diploma/Graduation/others)
 - IV. Different Category certificates (filesizeupto150KBforeachdocument).

(Uploadedphotographandsignatureshouldbeclearanddocumentsshould be

legible.)

- 4. Allmandatoryentriesinonlineapplicationcumregistrationformmustbefilled.
- 5. Candidates areadvisedtofillCollegeChoiceformaftersuccessfulcompletion of application form, the candidate can fill as many choices as available to him/her.
- 6. The changes are allowed in Online Application cumregistration form and Colle ge Choice form before final submission i.e. before pressing the "Submit/Lock" button on the webportal.
- 7. After submission of the application form it will not be possible to make

further modification through candidate panel in Application Form, however *lockedCollege Choice* can be unlocked through LEEP portal by **paying a charge of Rs. 50/- per unlock** request up to the lastdate for the same.

Step-3: Candidates will receive confirmation E-mail/ message at registered E-mail / Mobile number after successful submission of Application cum Registration form and College Choice form.

Step-4: Candidates must take Printouts/ Hardcopy only after final submission of onlineapplicationformandcollegechoiceform.

Note: -The hardcopy of application form is not required to send/ submit to the LEEP-2025office.Duplicate/Multiple Registrations are not permitted in LEEP-2025. Candidates are advised to visit the LEEP-2025 webportal regularly for latest information.

9. PROCEDURE FOR ONLINE REPORTING:

For candidate's convenience, Online Reporting has been introduced in LEEP-2025. All the candidates are advised to observe the admission schedule carefully and make sure to adhere to this time line, as failing this may lead to cancelation. To secure the seat at the allotted institute or subsequent upward movement candidates are required to report online and have to deposit "seat acceptance fee" ₹ 10,000/-through LEEP-2025portal.

A. For Students:

Steps to be followed for online reporting for first time allotment by the candidates:

- 1. A candidate can view his/her allotted college-seat by clicking "Allotment and reporting" link available in candidate panel on LEEP portal.
- 2. Then candidate has to login to his/her LEEP account. After login, candidate will download the appropriate allotment letter through "download the allotment letter" button.
- 3. Thereafter student will initiate **online reporting process** through "*online reporting*" button (enabled only for the allotted candidates).
- 4. Here, candidate will pay the seat acceptance fees of 10,000 against the allotted college through "Pay Seat Acceptance Fee" button.
- 5. Candidate can check his/her payment transaction status anytime through "*Check transaction status*" button and download the receipt for further procedure.
- 6. Candidates can view the documents (uploaded at time of registration process).
- 7. In next step candidates can update the documents displayed in step 6 above (if required). It is mandatory to upload the **Seat Acceptance Fee receipt, Allotment letter** and signed **Document Check List (Annexure- 9.1)** for reporting. *Document Check List format is available on home page of portal.*

- 8. After then click the "Submit" button to request for online reporting. Candidate's successful reporting is subject to verification by the allotted institute.
- 9. After successful reporting, candidate can view/check his/her reporting status anytime under 'Current reporting status' heading. In this button three status will be displayed for the candidate by the reporting institute.
 - *Pending*: Reporting verification process still under process.
 - *Reported*: Candidate has been considered as successfully reported. It is subjected to successful deposition of seat acceptance fees, uploaded required documents and there are no objections from institute side.
 - *Conditionally Reported*: Candidate has successfully deposited **Seat Acceptance Fee** and issues/queries* remain unresolved within the stipulated.
 - *Cancelled*: Candidate is not eligible out rightly as per booklet. In that case his/her candidature is disallowed for LEEP 2025 process.
- 10. Students can generate the tickets to the nodal agency for any query/objection regarding online reporting but **successful reporting** is notified **by the allotted institute only**.

*Note:

- Candidate can communicate with college through a personalized online reporting chat window available on online reporting module, to settle down the queries/objection related to documents by the allotted college.
- The upward movement of the candidate will be dependent on reporting status. All the candidates who are in the status of reported/conditionally reported will be allowed for the subsequent allotment round if he/she applies for upward movement. There is no need to deposit the Seat Acceptance Fees for online reporting of subsequent upward movements.
- Candidates who are allotted seats in TFWS/ out of Rajasthan-KM/ Rajasthan candidates can report to multiple counseling rounds separately and have to deposit separate seat acceptance fees for separate counseling rounds. However, this amount will be adjusted against college fee of finally reported institution.
- All cancelled seats will be considered as vacant seats and these seats will be included for subsequent remaining rounds (if any) of admission.

Steps to be followed for online reporting for <u>subsequent/upward allotments</u> by the candidates:

- 1. A candidate can view his/her allotted college-seat by login to his/her personal account on LEEP portal.
- 2. After login to portal, candidate will download the allotment letter through "download the allotment letter" button.
- 3. There after student will initiate **online reporting process** through "*online reporting*" button (enabled only for the allotted candidates).
- 4. candidates can update the documents if required. It is also mandatory to upload the **Seat Acceptance Fee receipt, Allotment letter** and signed **Document Check List (Annexure-9.1)** for reporting in this round. *Document Check List format is available on home page of portal.*

- 5. After then click the "Submit" button to request for online reporting. Candidate's successful reporting is subject to verification by the allotted institute.
- 6. After successful reporting, candidate can view/check his/her reporting status anytime through 'Current reporting status' button. In this button three status will be displayed for the candidate by the reporting institute.
 - *Pending*: Reporting verification process still under process.
 - *Reported*: Candidate has been considered as successfully reported. It is subjected to successful deposition of seat acceptance fees, uploaded required documents and there are no objections from institute side.
 - *Conditionally Reported*: Candidate has successfully deposited **Seat Acceptance Fee** and issues/queries* remain unresolved within the stipulated.
 - Cancelled: Candidate is not eligible out rightly as per booklet. In that case his/her candidature is disallowed for LEEP 2025 process.
- 7. Students can generate the tickets to the nodal agency for any query/objection regarding online reporting but **successful reporting** is notified **by the allotted institute only**.

B. For Colleges:

- 1. College/Institute has to verify candidate's document in online mode for this Institute has to login with its account credentials on LEEP portal.
- 2. College can observe the list of **allotted candidates** (branch wise) with all the details and required documents (also in excel sheet).
- 3. For document verification process, college can download the all uploaded documents of the **reported candidates**.
- 4. All the required documents of the candidate should be checked and verified by the college authorities.
- 5. If there is any query/objection related to the documents then college will initiate the conversation with candidate through personalized "online reporting chat window". All the queries must be rectified within the stipulated timeline.
- 6. If all documents are correct and verified successfully without any pending queries then college will update the reporting status as 'Reported'.
- 7. If any query remains unresolved within the stipulated timeline then college will update the status of candidate as 'Conditional Reported' with a genuine remark.
- 8. If candidate is not eligible out rightly as per booklet in that case college will update the status as "Cancelled" and his/her candidature will be cancelled.
- 9. Institute can download the summarized report of candidates after the particular round.

Note: -

• It is mandatory that college will update the reporting status of all the candidates within the stipulated timeline; otherwise status of the reporting will be marked as 'Conditional Reported' by default and college will be responsible for any legal consequences.

- After each upward movement candidate have to report online. But If the same college is allotted to a candidate in upward movement then there is no need to report again.
- In case of conditional reporting or cancellation, institute has to specify the reason for the same.

Physical verification of documents: -

- 1. After completion of counseling process, online reported candidates need to verify their original documents in person at the finally reported institute as per the schedule time line.
- 2. Without physical verification of documents by the candidates in person his/her admission will be considered as 'cancelled'.

10. VALIDITY OF ADMISSION: -

Admission of the candidate will be provisional till the eligibility/enrollment certificate is issued by the concerned University.

For the reasons to be recorded in writing, if the Convenor, LEEP-2025 suspects that a particularcandidate has obtained a certificate by mis-representing or concealing the material facts, the matter willbe referred to the competent authority for necessary action. On receipt of the report, the Chairperson, SLCfor LEEP-2025 would take the final decision regarding the admission of the candidate. His

Heradmissionwillbetreatedasprovisionalduringthisperiod. The decision of the Chairman, SLC for LE EP-2025 would be final and binding to the college/candidate.

Permission to participate in LEEP-2025 counseling shall not guarantee for fulfilling eligibilitycriteria for admission and only the eligible candidates will be considered for counseling and subsequent admission as pernorms.

11. DEPOSITION OF INSTITUTE'S FEES AND ORIGINAL DOCUMENTS AT FINALLY ALLOTTED INSTITUTE:

At the time of reporting in the allotted institute, the candidates will have to show all original documents, certificates and receipt of registration cum application form fee along with provisional seat allotment letter generated by LEEP-2025 web portal. The

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candidate is also required to deposit a self-attested copyof all the documents. The admission of the institute authority allotted/participating institute wouldthoroughlycheckthedocumentsandotherrequiredcertificates with the originals. The designated admission authority of the allotted participating institute would make arrangements for the online reporting of the candidate attheinstitute. The candidates hould ensure that the "check candidates tatus" on the LEEP-

2025webportal(aftercandidate'slogin) isreflected as "reported".

The allotted candidate has to pay an installment of college fee (as per the decisions taken by State Level Fees Committee) before reporting to first allotted institute in that particular institute. Once the candidate has deposited this fee, he/she has not to deposit any fee at the time of subsequent reporting to upward allotted institute, if any.

This fee deposited by candidates will have to be reconciled and exchanged between each other appropriately by participating institute within the time line of four weeks from the last date of final upward round centralized admission.

Note:- In this regard a certified report in prescribed format (available on LEEP-2025 Web Portal at college panel) from participating institutes is mandatory to submit for forwarding data of admitted candidates of particular institute (all rounds) to the respective universities otherwise the admitted candidate's data for the particular institute will not be shared with the affiliating university.

If the admission is granted, the amount deposited by the candidate at the reporting institute in lieu of thefee would be returned/ refunded back by the institute as per the guidelines of AICTE, New Delhi, ifcandidatewishestowithdrawhis/heradmission.

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12. DOCUMENTS TO BE CARRIED AT THE TIME OF PHYSICAL REPORTING TO THE FINALLY ALLOTTED INSTITUTE

Candidates shall carry the following documents at the time of reporting to the allotted institute:

- 1. Printout of provisional seat allotment letter taken from the LEEP-2025 web portal using their logindetails. Candidate should paste their recent color photographs on the **Application cum Registrationform**with one additionalcoloredphotographwiththem.
- 2. AadharCard/AadharAcknowledgementReceiptifavailable.
- 3. ClassX(HighSchool)BoardMark sheet
- 4. Diploma/B.Sc./ equivalent Vocational or Technical program level 4.5 /B.E./B.Tech.Marks sheets (All Semesters/Years).
- 5. Certificateofcategory(SC/ST/OBC/MBC/EWS/TSP), issued by the competent authority (if applicable). In case of OBC, certificate should not be issued before 01/09/2023. Grace period of certificate is admissible (which is two years)
- 6. UndertakingbyOBC/MBCin requiredformat (fornon-creamylayer), (in case of grace period).
- 7. CertificateforPersonswithDisabilities(PwD), (ifapplicable).
- 8. CertificateforEx-Servicemen, (ifapplicable).
- 9. Domicilecertificate of (ifapplicable)
- 10. IncomeCertificate (Financial year 2024-25) in the prescribed format of the State Government (if applicable) (Annexure 11.1)
- 11. MedicalFitnessCertificate. (Annexure 11.2)
- 12. Feetobe depositedattheInstitute

Candidates need to deposit requisite fee as decided by the State Level Fee Committee/
Technical Education Department along with self-attested copies of all documents to
the reporting institute at the time of reporting. The candidates are advised not to
deposit their original documents at the first reported institute at the time of first
reporting. However, all the candidates are required to deposit all their original
documents at the last/final reporting institute, failing which their admission would be
deemed, cancelled without any notice/intimation and their seat would
betreatedasyacant.

The original documents will be returned by the respective College/institute after

the enrolment bytheconcernedUniversity.

13. WITHDRAWAL OF ADMISSION: -

1. If a candidate wishes to withdraw his/her admission, **prior to physical reporting**, he/she has to upload a form in the prescribed format for cancellation through LEEP portal. The seat acceptance fee will be refunded by default to the source bank account, from which fee was deposited earlier. If candidate wants to receive the refund in different bank account, then candidate has to submit the bank details through provision available on LEEP portal. An amount of ₹ 1000/- will be deducted as processing charge.

2. If a candidate withdraws his/her admission on or before the *last date of seat cancellation* with full fee refund as specified in AICTE academic calendar (Annexure 13.1), he/she will get the refund from the allotted institute as per AICTE guidelines.

Note: Any changes in the Schedule for any of the academic related activities as notified by the Council from time to time are binding on all the participating Institutions.

14. REFUND OF FEE: -

This would be in accordance to the AICTE guidelines in the Annual Process Handbook for the session 2024-27 and any subsequent amendments made thereon.

Candidate has to appear in person at the institute or apply online through LEEP portal for the withdrawal of admission and will take necessary withdrawal slip duly signed and sealed by principal/nodal officer of the respective institute.

Payment Refund and Cancellation Policy for Centralized Admission Process

- Once the registration number is issued to the candidate/college the registration fee
 deposited will neither be refunded nor transferred/adjusted against any other counseling
 mode in future. In this case (as the registration service is availed) no chargeback will be
 allowed.
- If registration fee transaction is completed successfully but due to technical glitch of submission of registration form failure occurs, then registration fee may be refunded in such cases after claiming.
- If the admission is granted, the amount deposited by the candidate at the reporting

institute in lieu of the fee would be returned/ refunded back by the institute as per the guidelines of AICTE, New Delhi, if the candidate wishes to withdraw his/her admission.

- If a candidate withdraws his/her admission, he/she will get the refund from the nodal
 agency for the seat acceptance fees and from the allotted institute for fee deposit there
 in only as per AICTE guidelines in view of Admission Withdrawal date according to
 AICTE.
- This would be in accordance to the AICTE guidelines in the Annual Process Handbook and any subsequent amendments made thereon.

15. COMMENCEMENT OF SESSION: -

The official date for the start of session in all related institutions will be as per AICTE's latest calendar.

Convenor, LEEP-2025

In case of any legal dispute, the jurisdiction will be limited to the Jaipur Courts only (Lower and District court) and High Court, Rajasthan. It will not be subject to any other court (Except Supreme Court) outside Jaipur.

Annexure1.1

Approval Process Handbook 2024-2027

VII	Hotel Management and Catering Technology	4 years	Passed 10+2 examination Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination. OR Passed D.Voc. Stream in the same or allied sector.	4.0	
VIII	Engineering and Technology (Lateral Entry to Second year)		Passed Minimum THREE years / TWO years (Lateral Entry) Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) in ANY branch of Engineering and Technology. OR Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject. OR Passed B.Voc/3-year D.Voc. Stream in the same or allied sector. (The Universities will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme) Refer Annexure-8	oranch of Engineering and Technology. OR Gree from a recognized University as with at least 45% marks (40% marks ates belonging to reserved category) 2 examination with Mathematics as a subject. OR ar D.Voc. Stream in the same or allied sector. Il offer suitable bridge courses such as sics, Engineering drawing, etc., for the from diverse backgrounds to achieve ing outcomes of the programme)	
IX	Engineering and Technology (LateralEntry to Third year)#	2 years	UG Diploma in Engg.	5.0	
X	Engineering and Technology (Lateral Entry to Final year)#		B.Voc. in relevant discipline	5.5	
XI	All Programmes Other than Engineering and Technology/ Planning/ Design	Lateral Entry to Second year	Passed Minimum 3-years / 2-years (Lateral Entry) Diploma examination in a Programme with at least 45% marks (40%marks in case of candidates belonging to reserved category) in appropriate Programme.	4.5	

Annexure-1.3



Phone : 011-26131577 - 78, 80 011-29581000 Website : www.aicte-india.org



अखिल भारतीय तकनीकी शिक्षा परिषद् (भारत सरकार का एक साविधिक निकाय) (भारत सरकार विकास मंत्रालय, भारत सरकार) नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A Statutory Body of the Govt. of India) (Ministry of Human Resource Development, Govt. of India) Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

Circular

F. No. AICTE/P&AP/Misc/2020/

Dated: 06.10.2020

To

All Directors/ Principals of AICTE Approved Institutions,

Subject: Concession for the wards of Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley for admission in Higher Educational Institutions-Regarding.

Sir/Madam,

Ministry of Education, Government of India in consultation with Ministry of Home Affairs has decided to allow the following concession to the wards of Kashmiri Migrants as well as Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) who are living in the Kashmir Valley, in the matter of their admission in the educational institutions in other parts of the country from the academic year 2020-21 and onwards till further orders:

- Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
- (ii) Increase in intake capacity upto 5% course-wise.
- (iii) Reservation of at least one seat in merit quota in technical/professional institutions.
- (iv) Waiving off domicile requirements for Kashmiri Migrants only. Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) living in the Kashmiri Valley need domicile certificate.

All AICTE approved institutions are requested to follow the aforesaid guidelines issued by Ministry of Education, Government of India.

(Prof. Dilcep Malkhede)

Advisor-I 6 | 10 | 2000

Regards

Policy & Academic Planning Bureau

Annexure-5.1 (Pages I-IV)

LEEP -2025

Centre for Electronic Governance



(Established by Government of Rajasthan)

Near Govt. R.C. Khaitan Polytechnic College, Jhalana Doongri Ir- 302004, Ph:-2702344, Website:reap2025.com Email: directorceg@gmail.com TAN No.: JPRC03183F, PAN No.: AAAAC5031G, GST Reg.: 08AAAAC5031G1Z7

अभ्यर्थी द्वारा खेलकूद प्रतियोगिता में उपलब्धि प्राप्त करने पर देय लाभ से संबंधित पॉलिसी:— सारणी कमांक 1

10	सारणा क्नाक 1	An and the second secon
श्रेणी	उपलब्धि	प्रवेश योग्यता सूची में वरीयता निर्धारण हेतु देय लाभ
अ	 मारत सरकार के शिक्षा एवं समाज कल्याण मंत्रालय द्वारा आयोजित अन्तर्राष्ट्रीय स्तर की प्रतिस्पर्धा में देश का प्रतिनिधत्व अन्तर्राष्ट्रीय विश्वविद्यालयीय प्रतियोगिता में भारतीय विश्वविद्यालय संघ का प्रतिनिधित्व भारत सरकार के युवा मामले एवं खेल मंत्रालय तथा भारतीय ओलम्पिक महासंघ से मान्यता प्राप्त खेल महासंघ द्वारा आयोजित राष्ट्रस्तरीय प्रतियोगिता में राज्य का प्रतिनिधित्व करने वाला विजेता / उपविजेता दल अथवा एकल प्रतियोगिता में प्रथम, द्वितीय या तृतीय स्थान प्राप्त करने पर। अखिल भारतीय अन्तर विश्वविद्यालय प्रतियोगिता में राजस्थान राज्य के राज्य वित्तपोषित विश्वविद्यालय का प्रतिनिधित्व करने वाले विजेता / उपविजेता दल अथवा एकल प्रतियोगिता में प्रथम, द्वितीय या तृतीय स्थान प्राप्त करने पर। विद्यालय स्तरीय राष्ट्रीय खेल प्रतियोगिता (एस.जी.एफ.आई) में राजस्थान राज्य का प्रतिनिधित्व करने पर सीबीएसई राष्ट्रीय खेल प्रतियोगिता में राजस्थान राज्य में अवस्थित विद्यालय से दलीय खेलों में विजेता / उपविजेता तथा व्यक्तिगत खेलों में प्रथम, द्वितीय या तृतीय स्थान प्राप्त करने पर। 	सर्वोच्च प्राथमिकता एवं अधिकतम अंको का 7 प्रतिशत / परसेन्टाईल एवं प्रत्येक पाठ्यक्रम की अधिकतम 5 प्रतिशत सीटें
ब	 पश्चिम क्षेत्रीय अन्तर विश्वविद्यालय प्रतियोगिता में राजस्थान राज्य के राज्य वित्तपोषित विश्वविद्यालय का प्रतिनिधित्व करने वाले विजेता / उपविजेता दल का सदस्य ा. राजस्थान राज्य शिक्षा विभाग द्वारा आयोजित राज्य स्तरीय विद्यालयीय खेल प्रतियोगिता में प्रथम, द्वितीय तथा तृतीय स्थान / पदक प्राप्त करने पर ा. केन्द्रीय विद्यालय संगठन (केवीएस) / नवोदय विद्यालय संगठन (एनवीएस) / आईपीएस / सैनिक स्कूल (राजस्थान राज्य में अवस्थित विद्यालय से) की राष्ट्रीय खेल प्रतियोगिता में दलीय खेल हेतु विजेता / उपविजेता तथा व्यक्तिगत खेलों में प्रथम, द्वितीय या तृतीय स्थान प्राप्त करने पर ार. सीबीएसई राष्ट्रीय प्रतियोगिता में प्रतिनित्व (राजस्थान राज्य में अवस्थित विद्यालय से) 	का 7 प्रतिशत/ परसेन्टाईल
स	 भारत सरकार के युवा मामले एवं खेल मंत्रालय तथा भारतीय 	अधिकतम अंको

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		महासंघ से मान्यता प्राप्त खेल महासंघ द्वारा राष्ट्रीय प्रतियोगिता में राजस्थान का प्रतिनिधित्व करने	
	5.5000	रविद्यालय प्रतियोगिता में विश्वविद्यालय का प्रतिनिधित्व	
	ıı. केन्द्रीय वि (एनवीएस)	वैद्यालय संगठन (केवीएस)/ नवोदय विद्यालय संगठन) / आईपीएस/ सैनिक स्कूल (राजस्थान राज्य में विद्यालय से) संगठन के राष्ट्रीय स्तर की प्रतियोगिता धेत्व	
	करने पर खेलों हेतु	की क्लस्तर / जोन स्तरीय प्रतियोगिता में पदक प्राप्त (दलीय खेल हेतु विजेता / उपविजेता तथा एकल प्रथम, द्वितीय या तृतीय स्थान प्राप्त करने पर	
द	खेलसंघ विजेता /	' उपविजेता का स्थान प्राप्त करने पर	
	प्रतियोगित द्वितीय या	राज्य शिक्षा विभाग द्वारा आयोजित राज्यस्तरीय ।। में प्रतिनिधित्व/जिला स्तरीय प्रतियोगिता में प्रथम, । तृतीय स्थान प्राप्त करने पर	
		लय खेल बोर्ड द्वारा आयोजित अन्तर महाविद्यालय ।। में प्रथम, द्वितीय या तृतीय स्थान प्राप्त करने पर	
	v. अखिल १	भारतीय संस्कृत विश्वविद्यालय प्रतियोगिता में प्रथम, तृतीय स्थान प्राप्त करने पर	
	v. केन्द्रीय र्	वेद्यालय संगठन/नवोदय विद्यालय संगठन/आई.पी.	
	रीजनल /	उन (राजस्थान राज्य में अवस्थित विद्यालय से) के क्लस्टर स्तरीय प्रतियोगिता में प्रथम, द्वितीय या ान प्राप्त करने पर	
य	खेलसंघ	न राज्य क्रीडा परिषद द्वारा मान्यता प्राप्त राज्य द्वारा आयोजित राज्य स्तरीय प्रतियोगिता में जिले को त्व करने पर	
	n. विश्वविद्	गालय खेल बोर्ड द्वारा आयोजित अन्तर महाविद्यालय ता में महाविद्यालय का प्रतिनिधित्व करने पर	
	II. राजस्था:	न राज्य शिक्षा विभाग द्वारा आयोजित जिला स्तरीय	
		ता में महाविद्यालय का प्रतिनिधित्व करने पर भारतीय संस्कृत विश्वविद्यालय प्रतियोगिता में भाग लेने	
	संगठन / विद्यालय	त.ई/ केन्द्रीय विद्यालय संगठन/नवोदय विद्यालय /आई.पी.एस. संगठन (राजस्थान राज्य में अवस्थित सं) के रीजनल/ क्लस्टर/जोन/रीजनल राज्य प्रतियोगिता में भाग लेने पर।	

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अंक लाभ प्राप्त करने हेतु अभ्यर्थियों को निम्नानुसार सक्षम अधिकारी का प्रमाण पत्र प्रवेश आवेदन पत्र के साथ प्रस्तुत करना होगा, जिसके अभाव में उचित लाभ देय नहीं होगा।

सारणी कमांक 2

		(11(-11 4)-114) 2
क्रं.स.	स्तर	जिनका प्रमाण–पत्र मान्य होगा
1.	सारणी क्रमांक	भारत सरकार के खेल मंत्रालय, भारतीय खेल प्राधिकरण, अखिल
	1 के अ (I) से	विश्वविद्यालय संघ, एस.जी.एफ.आई, सी.बी.एस.ई संगठन के राष्ट्रीय
	(VI)	पदाधिकारी / आयोजन सचिव
2.	सारणी क्रमांक	विश्वविद्यालय क्रीडा परिषद, राजस्थान राज्य शिक्षा विभाग के
	1 के ब का (I)	उपनिदेशक / जिला शिक्षा अधिकारी, केन्द्रीय विद्यालय संगठन,
	से (IV) एवं स	नवोदय विद्यालय संगठन, सी.बी.एस.ई संगठन, आई.पी.एस. संगठन,
	का (I) से (IV)	सैनिक स्कूल संगठन के राष्ट्रीय स्तर के पदाधिकारी/आयोजन
		सचिव, आयोजक संस्था के प्राचार्य, सम्बन्धित संस्था के प्राचार्य तथा
		प्रभारी द्वारा प्रमाणित एवं हस्ताक्षरित।
3.	सारणी क्रमांक	राजस्थान राज्य क्रीडा परिषद द्वारा मान्यता प्राप्त राज्य खेल संघ
	1 के द का (I)	के पदाधिकारी, राजस्थान राज्य शिक्षा विभाग के उपनिदेशक / शिक्षा
	से (V) एवं य	विभाग के उपनिदेशक/जिला शिक्षा अधिकारी/उपजिला शिक्षा
	का (I) से (V)	अधिकारी/आयोजन सचिव/आयोजक संस्था के प्राचार्य, सम्बन्धित
		संस्था के प्राचार्य तथा प्रभारी द्वारा प्रमाणित एवं हस्ताक्षरित।

नोट:— उपरोक्त सारणी क्रमांक 2 के अन्तर्गत जारी प्रमाण पत्र विगत 2 शैक्षणिक वर्षों से अधिक पुराने मान्य नहीं होगें।

उपर्युक्त लाभों के लिए निम्नलिखित खेलकूद ही मान्य होंगे:--सारणी कमांक 3

	(11/211)	4 110	17 3
1.	एथलेटिक्स क्रॉस कन्ट्री दौड़ सहित	18	जूडो
2.	जलीय खेल स्वीमिंग डाईविंग एवं वाटर	19	मुक्केबाजी
	पोलो		
3	बैडिमन्टन	20	मिनी गोल्फ
4	बास्केटबॉल	21	तीरन्दाजी
5	शतंरज	22	निशानेबाजी, एयर राइफल, एयर
			पिस्टल
6	क्रिकेट	23	सॉफ्टबॉल
7	सइकिलिंग	24	अमेरिकन फुटबालॅ
8	फुटबॉल	25	नेट बॉल
9	हाँकी	26	रोलबॉल
10	कबर्डी	27	रग्बी
11	खो–खो	28	स्कवैश रैकिट
12	टेबिल टेनिस	29	ताइक्वांडो

III

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13	टेनिस	30	वुशू
14	वॉलीबॉल	31	योगा
15	हैण्डबाल	32	पवर लिफि्टंग
16	कुश्ती	33	ब्रिज
17	भारोत्तोलन एवं शरीर सौष्ठव	34	जिमिनास्टिक

विशेष टिप्पणीः

- 1. सारणी क्रमांक 1 में उल्लेखित श्रेणी 'अ' के बिन्दु संख्या I एवं II के अतिरिक्त उपरोक्त देय लाभ राजस्थान राज्य में अवस्थित विद्यालय/महाविद्यालय/राज्य विश्वविद्यालय से प्रतिनिधित्व की स्थिति में ही देय होगा।
- 2. अभ्यर्थी को न्यूनतम अर्हता योग्यता में कोई छूट देय नहीं होगी।
- 3. श्रेणी 'अ' की स्थिति में :-
 - 3.1 अखिल भारतीय तकनीकी शिक्षा परिषद द्वारा जारी इंटेक सीट्स में से ही अभ्यर्थी को नियमानुसार सीट आवंटित की जावेगी।
 - 3.2 अभ्यर्थी को क्षैतिज आरक्षण पद्यति के अनुसार आवंटन किया जावेगा।

संयोजक

IV

Annexure-7.1

SCHEDULE OF COUNSELING ACTIVITIES/EVENTS FOR LEEP- 2025 PROGRAMME

S N.	Activity	Date
	University and Institute Registration	
1.	Start of seat matrix format downloading for universities	30/06/2025
2.	Last day of uploading institute list and respective seat matrixes by universities	
3.	Start of online registration for college/institute	10/07/2025
4.	Last date for online college/institute registration	14/07/2025
	Candidates Registration	
5.	Commencement of filling online application cum registration forms and college choice form by candidates	11/07/2025
6.	Last date for deposition of application cum registration fee(online)	22/07/2025
7.	Last date for submitting online application cum registration form	23/07/2025
	Merit Declaration of Candidates	
8.	Declaration of tentative merit list of all candidates in each category	25/07/2025
9.	Last day to send online objection for tentative merit list by Candidates	27/07/2025
10.	Declaration of final merit list of all candidates	28/07/2025
	Choice locking by Candidates	
11.	Last date to fill and lock the choices by candidates	29/07/2025
	Round 1st (Ex. Serviceman, PWD, KM candidates only)	
12.	Seat Allotment	31/07/2025
13.	Last Date of online reporting	02/08/2025
14.	Last date to settlement of queries/objections online between institute & candidate	04/08/2025
	Round 2 nd (Rajasthan State Candidates and TFWS allotment)	
15.	Seat Allotment	05/08/2025
16.	Last Date of online reporting	07/08/2025
17.	Last date to settlement of queries/objections online between institute & candidate and finalization of candidate's reporting status by institute (up to 5:00 PM)	09/08/2025
	Round 3 rd (Rajasthan State Candidates and TFWS allotment)	
18.	Last date to apply for Upward movement	09/08/2025
19.	Seat Allotment upward	11/08/2025
20.	Last Date of online reporting upward	13/08/2025
	i. Settlement of queries online/ offlinebetween institute & candidate	11/08/2025
21.	and ii. Original document verification and final physical reporting for all rounds (1,2,3)candidatesat finally allotted institute	to 13/08/2025
	Round 5 th (Institute level admissions)	•
22.	Date for Direct Admissions at institute level	14/08/2025

(Annexure 11.1)

Lateral Entry in Engineering Program –2025 FORM OF MEDICAL FITNESS CERTIFICATE

(To be produced at the time of reporting in the allotted institute)

(Kindly issue this certificate only when the candidate is fits according to the standards given below)

I/Dr	(Name & Designation) Posted
In(Na carefully examined	ame of Hospital & Place) certify that I have (Name of Candidate)
	whose photograph attested by me is examination, I have discovered nothing that may duate degree courses in Engineering Institutions
He/She has no disease or mental or bodily inf him/her unfit in the near future for active outdoor	· · · · · · · · · · · · · · · · · · ·
Marks of identification	
Hence the candidate is fit as per standards given below for	admission to Engineering Institutions in Rajasthan.
Signature of Candidate	Photograph of candidate duly attested by the Medical Officer
Signature of Medical Officer	
Seal of Designation and Hospital	
Dated:	Photograph must he attested by the Medical Officer

Medical fitness Standards:

The candidates must subscribe to medical standard laid down below:

- 1. Height: Not less than 1.5 m for male candidate and not less than 1.4 m for female candidates.
- 2. Weight: Not less than 41 Kg. Approx. for male candidate and 37 Kg. Approx for female candidates.
- 3. Chest Measurement: Not less than 69 cm with satisfactory limits of expansion and contraction (for Male candidates only)
- 4. Heart & Lungs: No abnormality.
- 5. Hernia, Hydrocele, Piles etc.:- Presence of any of these will be a temporary disqualification to be rectified before joining the courses of study.
- 6. Vision: Normal, where defective, it must be corrected to 6/9 in the better eye and 6/12 in the worse eye. Eyes should be free from contigential and other diseases. In case of admission to Mining Engineering course, the candidates must be free from color blindness (Inability to distinguish between principal color) also.
- 7. Hearing: Normal. Where defective, it must be corrected.
- 8. Speech: Normal

आयं का घोषणा पत्रं (पिता/माता/पति/पत्नी/संरक्षक द्वारा भरा जायेगा) उत्तर मैट्रिक छात्रवृति योजनाओं के लिए प्रारूप भाग—I

1. निवास स्थान का पूर्ण पता:	
 प्रार्थी (विद्यार्थी केपिता / माता / पित / पत्नी / संरक्षक) 	का नाम
पिता / पति का नाम श्री	
3. स्वयं / स्वयं की एवं पति की समस्त स्त्रोतोंसे सम्मिलित वार्षिक आय का विवरण:-	
(1) कृषि भूमि() आदि से आयः रू	(2) वृत्ति, सेवा लाभ, अनुदान, निकाय आदि से आयः रू
(3) वेतन, पेंशन, भत्ते, मानदेय, नियोजन, मजदूरी आदि से आयः रू	(4) मशीनरी, किराये, दुकानदार, कारोबार, व्यवसाय या ब्याज, लाभांश से आयः रू.
(5) अन्य स्त्रोतों से आयः रू.	कुल वार्षिक आयः क्त
मैं प्रमाणित करता / करती हूँ कि उपरोक्त विवरण मेरी जानकारी एवं विश्वास के अनुसार सही है।	
दिनांकपार्थी का नाम व हस्ताक्षर प्रारूप भाग—II (दो उत्तरदायी व्यक्तियों के साक्ष्य प्रमाण—पत्र) हम शपथ पूर्वक बयान करते है कि प्रार्थी / प्राथियाँपुत्र / पुत्री / पत्नी श्री	
(1) हस्ताक्षर/उत्तरदायी व्यक्ति नाम	(2) हस्ताक्षर / उत्तरदायी व्यक्ति नाम
(पद नाम भय दिनांक)	(पद नाम मय दिनांक)
नोट :—(उत्तरदायी व्यक्ति यथा—संसद सदस्य/विधानसभा सदस्य/जिला प्रमुख/प्रधान/जिला परिषद सदस्य/सरपंच/वार्ड पंच/महापौर/उप महापौर/नगर निगम/नगर पालिका अध्यक्ष/उपाध्यक्ष/वार्ड पार्षद/वार्ड मेम्बर/राजकीय अधिकारी/कर्मचारी से अमिशंषा करवाए।)	
प्रारूप माग—III (शपथ —पत्र) मैंशपथपूर्वक उद्घोषणा करता/करती हूँ कि मेरा/मेरी एवं मेरे पति/पत्नी की(जो भी लागू) समस्त स्त्रातों से कुल वार्षिक आय रूअक्षरे रूअक्षरे रू.	
है। उक्त शपथ–पत्र मेरी निजी जानकारी से लिखा गया है, जो सही है। इसमें कोई तथ्य नहीं छुपाया गया है और न ही असत्य लिखा है। ईश्वर साक्षी है। इस शपथ पत्र में अंकित तथ्य एवं शपथपूर्वक उद्घोषित वार्षिक आय का	
गलत अथवा मिथ्या होना अथवा किसी तथ्यों में फेरबदल करना, किसी तथ्य को छुपाना, तथ्यों को तोड़—मरोड़ कर पेश	
करना, सरकार को गुमराह करने का प्रयास करना इत्यादि भारतीय दण्ड संहिता धारा 177, 197, 198, 199, 200 एवं	
420 के अन्तर्गत दण्डनीय अपराध की श्रेणी में आते हैं। मैं , यह अच्छी तरह समझता हूं कि मेरे द्वारा उपरोक्त कृत्य करने पर मेरे विरूद्व उपरोक्त धाराओं में फौजदारी मुकदमा दर्ज कर कार्यवाही की जा सकती है तथा दोषी पाए जाने पर मुझे 3 से 7 वर्ष तक के कारावास की सजा हो सकती है।	
	हस्ताक्षर एवं नाम शपथग्रहिता
प्रारूप भाग-IV(प्रमाणीकरण)	
उपरोक्त (शपथकर्ता का नाम)	
उपरोक्त (शपथकर्ता का नाम)	ने मेरे समक्ष उपस्थित होकर शपथपूर्वक उक्तानुसार के द्वारा की गई है।
हस्ताक्षर मय सील	
प्रमाणीकरण अधिकारी	
(कार्यपालक मजिस्ट्रेट/तहसीलदार/नायबतहसीलदार/नगर निकायों के अधिकारी/नोटरी पब्लिक/ऑथ कमिश्नर/राजपत्रित अधिकारी/अन्य प्राधिकृत अधिकारी) का नाम व पद मय मृहर	

$\underline{Formore detail contact at:}$

Convenor, LEEP-2025,

CentreforElectronicGovernance,

Website:www.leep2025.com

ContactNo.:9462015808,9462015080